

Organized?

The Digital Scrapbook Teacher firmly believes that organization is necessary to be productive when you digi-scrap. If you can't find the photos and digital art you want to use in your computer when you finally find the time to sit down and digi-scrap, you'll be frustrated and unproductive.

The Windows version of Adobe Photoshop Elements includes an Organizer which does a great job of organizing your images (photos & digital scrapbooking supplies) at no extra cost to you. Sorry, but the Mac version does not include this feature. Mac users will need to use another program such as iPhoto to organize your images.

Because organization is so important, I suggest that you read pages 43-66 of *Digital & Hybrid Scrapbooking & Card-Making with Photoshop Elements* before you start digi-scrapping. You will be amazed how easy it is to be well organized. When you are organized, you will save time which will allow you to become a better, more productive digi-scrapper.

Through my own experience and that of my students, I've developed an organizational system for digital scrapbooking supplies. This system can also be easily applied to your photos. By utilizing my organizational system, you will probably save valuable computer hard drive space over the method you may be using now. Remember, this is a system that works for me; you can modify it to fit your needs. I've made my digi-scrapping supply organizational system available to you in three different ways:

Organizer Catalog \$24.99 (see our specials to save money on this item)

By purchasing this item you will save yourself at least 10 hours of time organizing the supplies found on the book DVD. Every item is tagged with the color, element type, designer name and kit, and theme (if appropriate). The tags I've used can be found below under the heading Tags & Sub-Categories. Not all of the tags on this list will be applied to the items on the book DVD, but can be used by you to organize the supplies you already own or will buy in the future. Simply take a few minutes to install the catalog, and you can instantly find everything that is on the book DVD, including the money saving coupons at 15 digital scrapbooking websites. Purchasing and installing the Organizer Catalog will give you a head start on organization, allow you to learn new skills and complete projects instead of spending your time searching for, and organizing your digi-scrapping supplies.

The Organizer Catalog can be converted easily every time you upgrade your Photoshop Elements program. Converting your Organizer Catalog is free and is explained in the book.

Because of the amount of files that will fit on one DVD the Organizer for Photoshop 4, 5, & 6 is on one DVD. If you are using Photoshop Elements 3 please list that in the comments section and we will ship the appropriate version to you. If you upgrade your program later it will automatically convert to the new version. All versions of the Organizer Catalog have the same exact files on them. Do not install the files on the book DVD if you install the Organizer Catalog. The book must be purchased at the same time or previously to purchase the Organizer Catalog.

Instructions for restoring the Organizer Catalog are on the Organizer Catalog DVD and are easy to follow. Installing the Organizer Catalog takes only a few minutes.

Tags File (free on book DVD)

A file containing all of the tags listed below is included on the Book DVD (look in the Photoshop Elements folder). Simply follow the instructions in the book and the tags will be installed instantly into the Photoshop Elements Organizer (Windows Version Only). Installing this tag file will save you many, many hours of making your own tags. You will then need to tag the items on the book DVD; this task took me about 10 hours, and I have a lot of experience. If you value your time at more than \$2 an hour I would suggest purchasing the Organizer Catalog. There are several specials available that include the Organizer Catalog at a discounted price.

Make Your Own (Completely free)

Copy my list of tags (below) from this website and make your own tags at no cost to you other than your time....lots of time!

Tags & Sub-Categories (Included in Organizer Catalog & Tags File)

Tags & Sub-categories can easily be deleted or added in the Organizer

Color (all tags display the appropriate color)

- Aqua-Turquoise-Teal
- Blue
- Blue-Light
- Brass-Gold
- Brown
- Copper
- Cream-Ivory-Beige
- Green
- Grey
- Orange
- Peach
- Pink-Rose
- Purple
- Red
- Rust
- Silver-Steel-Chrome-Pewter
- Tan-Khaki
- White-Clear
- Wood
- Yellow-Gold

Designers-Kits

Amanda Lee-PolkaDotPotato.com

- Summer Travel Kit

Amanda Thorderson-DigitalScrapbookPages.com

- Song of Hope Add On 1
- Song of Hope Add On 2

Bad Candy-PolkaDotPotato.com

- True Kit

Catrine H.-PolkaDotPotato.com

- Stick Around Kit

Christina Wall-Scrapstreet.com

- All Girl Kit

Cindy Wyckoff-PolkaDotPotato.com & ScrapbookDimensions.com

- Studio 6 Kit
- SDM Holiday Card Kit

Clara Wallace-MatterofScrap.com

- It's So Easy Mini-Kit

Dana Conditt-Deco Pages.com

- Welcome Kit

Deb Ammerman-DecoPages.com

- Welcome Kit

Debbie Pearson-ClassiqueDesigns.com & Scrapbookgraphics.com

- Lazy Days Kit

Denise Liemert-PolkaDotPotato.com

- Pistachio Kit

Diane Isbell-DecoPages.com

- Welcome Kit

Dora Phillips-Scrapstreet.com

- All Boy Kit

Doris Castle-Studio Doris ScrapbookGraphics.com

- Pure Love Kit

Emily Farnsworth-PolkaDotPotato.com

- Enjoy The Ride #1 Kit
- Enjoy The Ride #2 Kit

Emma Moore-Scrapstreet.com

- Sassy U Kit

Graziela Mendes-PolkaDotPotato.com

- Flowers of Paper Kit
- Mini Bows Volume 2 Kit

Handmaid Designs-Scrapstreet.com

- Painted Summer

Helen Weber-DecoPages.com

- Welcome Kit

Jana McCarthy-PolkaDotPotato.com

- My Day Kit

Kathie Wollery-DecoPages.com

- Welcome Kit

Kelly Thompson-CrazyUniverse.com

- Enchanting

Lie Fhung-Stampf.com

- BeLoved Kit
- Floralique Autumn Kit
- Sweet Be Mine Kit

Lorene Hill-DecoPages.com

- Welcome Kit

Marcee Dugar-DigitalScrapbookPlace.com

- Persuasion Kit

Marie Stones-FreeDigitalScrapbooking.com

- Valentines Fun

Mary Ridgeway-DecoPages.com

- Welcome Kit

Michaele Burkhardt-DecoPages.com

- Welcome Kit

Miss Mint-PeppermintCreative.com

- Candy Fairway Kit

Ping Designs (Laura) PingDesigns.com

- Fish Tails Kit

Rick Evans-ScrapStreet.com

- Summer Playtime Kit

Rumi Georgieva-DecoPages.com

- Welcome Kit

Scrapgirls.com-Multiple Designers

- Refresh Kit

ScrapOutsideTheBox-Multiple Designers

- Keepsakes Kit (CK 101)

TheDigitalScrapbookTeacher.com

Elements (all tags display the appropriate element)

- Alpha Sets
- Alphabet Book Letters
- Banner
- Beads
- Bolts, Screws, Washers, Tools
- Book Plate
- Border
- Border-Paper
- Bottle Caps
- Box-Packaging
- Brad, Snaps, Tack
- Brush-Stamp
- Button
- Calendars
- Candy Wrapper
- Cards-Pre-made
- CD Label
- Charm, Slides, Buckle
- Clip Art & Die Cuts
- Color Chip-Swatch
- Corner

- Coupons
- Curves
- Doodles-Stamps
- Edges
- Envelopes & Boxes
- Eyelet
- Fabric
- Fasteners
- Film Strip
- Folders, Tabs
- Frames
- Instructions
- Invitation
- Jewels, Glass, Acrylic, Jellie, Epoxy
- Jewelry
- Keys
- Mesh
- Mini Album Kit
- Misc.
- Ornaments
- Overlays, Transparency
- Page (Complete)
- Paper
- Paper Clip, Staples & Clips
- Patch
- Photo Hinge
- Pin
- Preview Sheets
- Recipe Card
- Ribbons & Lace
- RicRac
- Rivet
- Slide Mount
- Sticker-Label
- Stitching
- String-Fiber
- Tag, Mat, Journal Block
- Templates 12 x 12
- Templates 12 x 24
- Templates 8.5 x 11
- Templates Alphas
- Templates Blank
- Templates Paper
- Terms of Use
- Text Trail
- Texture
- Tile-Tokens

- Topper
- Torn Paper
- Vellum
- Wax Seals
- Words

Theme

- 2005
- 2006
- 2007
- Angels-Wings-God
- Animals
 - Bear
 - Birds
 - Penguins
 - Bunny
 - Cat
 - Dinosaurs
 - Dog
 - Duck
 - Fish
 - Frog
 - Mice
 - Monkey
 - Pig
 - Safari
- Asian
- Baby
 - Baby-Boy
 - Baby-Girl
 - Poems
- Balloons
- Birthday
 - Old Age
- Books
- Bubbles
- Camera-Photos
- Celebrations-Party
- Children
 - Children-Boy
 - Children-Girl
- Clocks-Time
- Clothing-Shoes-Hats
- Computer
- Dreams-Believe-Aspire
- Fabric-Lace
- Family

- Father-Men
- Fire
- Flowers
- Flowers-Real
- Food-Cooking-Kitchen
 - Apple
 - BBQ-Picnic
 - Candy
 - Chocolate
 - Cocktails
 - Cookies
 - Fruit
 - Pears
 - Pumpkins
 - Watermelon
- Friends
- Games-Toys
 - Casino-Playing Cards
 - Dolls
- Garden
- Gifts
 - Gift Tags
- Health
 - Breast Cancer
 - Exercise
- Hearts-Love-Valentines
- Hero
- Home, Construction, Tools
 - Housework
- Indians
- Insects
- Jungle
- Leaves
- Life-Inspirational
- Magic
- Money
- Mother-Sisters-Women
- Movie-Play-Theatre
- Music
- Ocean-Beach-Sailing
- Patterns
 - Circles-Round
 - Diamonds
 - Dots
 - Floral-Large
 - Floral-Small
 - Gingham Checks
 - Misc. Pattern

- Paisley
- Plaid-Squares
- Solid
- Stars
- Striped
- Pilgrims
- Pirates
- Postage Stamps-Postcards
- Pregnant
- Princess-Prince
- Santa
- School-Books
 - Graduation
- Scouts
- Scrapbooking
- Seasons-Holidays
 - 4th of July-Patriotic
 - Christmas-Winter
 - Easter-Spring
 - Fall-Halloween-Thanksgiving
 - Hanukkah
 - New Years
 - Summer
 - Winter
- Snowmen
- Sparkly
- Sports
 - Baseball/Softball
 - Basketball
 - Bowling
 - Cheerleaders
 - Football
 - Soccer
 - Surfing
- Teapots
- Teenager
 - Girl
- Transportation
 - Cars
 - Outer Space
 - Trucks
- Travel
 - Camping-Hiking
 - Mexico
- Tree
- Tropical-Hawaii
- Weather-Sky
 - Clouds
- Wedding